

Minutes of the monthly meeting of Fen Ditton Parish Council held on Tuesday, 6th July, 2021 in the church.

Present: Cllrs. Bloomfield (following co-option and signing of Declaration of Office); Dangerfield, Devine; Easterfield; Farrar (Chairman); Jones; Suess

In attendance: Dist. Cllr Dauntton; Cnty Cllr Bradman; Debbie Wildridge, Locality; the clerk

2021/43 To receive apologies

Apologies had been received from Cllr Collett and Dist. Cllr Cone

2021/44 Open forum for members of the public

No matters were raised.

2021/45 To approve the Minutes of the monthly meeting on 1st June, 2021

The minutes of the meeting held on 1st June, 2021 were approved and signed.

2021/46 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary interests in relation to any items on the agenda

No declarations of interest in relation to matters on the agenda were declared

2021/47 Clerk's report and matters arising from the Minutes

- i. Replacement trees – a meeting with the CCC, local highway officer had been held. Locating the two trees opposite the recreation gate was discussed. In view of the random planting of a tree it was considered that the tree would have to be removed to make room for the two trees and that the site may not be the best option. Planting in the High Street outside 29 – 31 was discussed and considered to be a better site for three trees rather than the five as per the tree planting proposal. The LHO would investigate suitable species.
- ii. Entrance gate on High Ditch Road – the LHO is awaiting an estimate
- iii. Litter bin – High Street – no progress had been made.
- iv. ZCC grant – CCC have granted permission to plant on the verge outside 29 – 31; High Ditch Road with conditions of the tree height not interfering with the overhead cables; and Green End. Permission was not granted for the proposed planting in Ditton Lane and Ditton Lane bank due to root interference of the footway and stability of the bank respectively.
The planting on SCDC property at Ditton Lane car park, Wrights Close and Musgrave Way in the tree planting proposal had been approved by SCDC with the condition that the parish council maintain the trees.
- v. Telephone box refurbishment – work is ongoing

2021/48 To approve payments made during the month and accounts for payment:

It was agreed that the following accounts be paid with the cheque to Buchans and Ed Cowdrith being withheld until workmanship issues had been resolved.

	Cheq. No	Amnt
British Telecommunications	DD	39.36
Haven Power – street lights	DD	16.36
Hayden Woodruff – bus shelter	101809	15.00
Buchans – verges, churchyard, cemetery, recreation ground, cricket outfield,	101810	928.49
Heelis & Lodge	101811	225.00
Wave – water bill	101812	106.37
Red Shoes Accounting Service – payroll – 01.04 – 30.06.2021	101813	45.00
HM Revenue & Customs	101814	117.60
Sarah Smart – June salary	101815	470.23
Edward Cowdrith – handrails – Green End to recreation ground	101816	831.50

2021/49 To note money received

No monies had been received

2021/50 To receive report from County Councillor

Cllr Bradman reported:

On consultations for the naming of the new settlement at Waterbeach and the redevelopment of the Milton Household recycling centre;

The county council's Covid 19 Walking and Cycling schemes and the Cultivate and Innovate fund Road works on local roads and work in the County council committees.

Meeting with Anglian Water re the Cambridge Wastewater Treatment Plant relocation

2021/51 To receive report from District Councillors:

Dist Cllrs. Cone had been circulated to all councillors

Dist. Cllr Daunton reported:

The Boundary Commission review, the Plant for our Planet campaign; Autonomous vehicles, the Chisholm Trail, City Access schemes

The Home Improvement agency; the Housing Engagement Board and the police and crime commissioner survey

Meetings with Anglian Water regarding the Cambridge Waste Water Treatment Plant relocation and the Community East Forum and Marleigh

2021/52 To consider following planning applications and tree works applications

S/2682/13/COND43A	Land north of Newmarket Road	Submission of details required by condition 34 (Verification Report)for plots 41-150 of outline permission S/2682/13/OL Noted
S/2682/13/COND55A	Land off Newmarket Road	Submission of details required by conditions 55 (Details of the proposed cycleway) of outline permission S/2682/13/OL Noted. Request that consideration is being given to the need to address the concerns of Tiptree Close
21/02450/REM	Land off Newmarket Road	Reserved matters application detailing, appearance, landscaping, layout and scale for the construction of 421 new homes with associated infrastructure, internal roads and open space as part of Phase 2 pursuant to condition 5 (reserved matters) of outline planning permission S/2682/13/OL Comment that they are ready to play their part in the future management of the site since it mainly falls inside the parish and that they trust that the design includes an internet cable connection to each dwelling although there was no clear reference to this aspect in the planning submission The Council request that due to the scale of the application that it is referred to committee for determination. Cllr Daunton was asked to refer the application.
21/02781/PRI16A	Land on the NW side of Ditton Lane	Prior approval for the installation of a 15m pole and associated telecommunications equipment Noted.

21/03044/PRI01A	123 Ditton Lane	Single storey rear extension Noted. Request that a condition is applied which states that no materials and parking associated with the works are off site.
21/02612/FUL	BP SF Connect Petrol Station	Installation of electric vehicle (Ev) charging bays and associated works, lighting and associated electrical connections and infrastructure Noted
21/02621/HFUL 21/02588/CL2PD	34 High Ditch Road 6 Green End	Erection of a conservatory to rear Certificate of Lawfulness under S192 for a loft conversion including rear facing dormer and rooflights – resubmission of 21/00515/CL2PD Noted. request that any approval requires consideration for the neighbours particularly regarding parking and working hours.
20/02569/COND17	Land off Newmarket Road	Submission of details required by condition 17 (Electric Vehicle Charging) of planning permission 20/02569/REM Noted
21/0793/TTCA	18 High Ditch Road	Cedar – fell due to damage being caused to driveway and garage
21/02790/HFUL	Hardwick House, High Ditch road	Two storey side extension and double garage. Refuse. Overdevelopment. Concern of breach of planning consent. To be referred to enforcement officer.

2021/53 Planning application responses from SCDC:

None

2021/54 To consider application for co-option

An application had been received and circulated. It was agreed that Graham Bloomfield be co-opted to the council to fill the vacancy resulting from the resignation of Emily Bush. The Declaration of Acceptance of Office was completed.

2021/55 To receive internal auditors report

The internal audit report which had been circulated was considered and noted. Appreciation was expressed to the clerk on the comments within the report.

2021/56 To appoint trustees to Townlands Charity following:

- i. Resignation of Eve Daniels – the council approved the recommendation of the clerk of the Trust that Jenny Dawson be appointed.
- ii. Term of office of Laurie Woolfenden ending May 2021 – the council approved the re-appointment of Laurie Woolfenden

Both the above appointments were for a three year term to the beginning of May 2024

2021/57 To consider cost of and agreed options for supply of defibrillator for:

- i. telephone box and to order if
- ii. the outside of the pavilion

Information regarding the renting and purchase of a defibrillator. It was agreed that the clerk obtain information on defibrillators from the clerk at Horningsea and Wilbraham. It was agreed that the matter be deferred until further information.

2021/58 Pavilion redevelopment:

Report of any progress/meetings held

Instruction to proceed to obtaining the required reports to enable drawings and planning application submission had been given

2021/59 Cambridge Water Treatment Plant relocation consultation

Briefing update by Cllr Jones on meetings and information in preparation for draft response to be considered at August meeting

Anglian Water have offered to hold a meeting for residents and to attend a meeting with councillors. Cllr Dangerfield would arrange.

2021/60 To receive progress report on project to repair cemetery

No further progress to report.

2021/61 To receive correspondence

None

2021/62 To accept notices and matters for the next agenda

No notices or matters for the next agenda were raised.

2021/63 To exclude the public from the meeting because of the confidential nature of the business to be discussed.

It was agreed in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item that members of the public left at the request of the Chairman. Dist. Cllr. Daunton and Debbie Wildridge left the meeting

2021/64 Confidential item:

Matter relating to parish council property were discussed in committee

Chairman Date