

Minutes of the virtual meeting of Fen Ditton Parish Council held on Tuesday, 1st September, 2020 at 7.30 p.m.

Present: Cllrs Bush; Collett; Dangerfield; Devine; Easterfied; Farrar (Chairman); Jones; Sues

In attendance: Cnty Cllr Bradman; Dist Cllrs. Cone and Daunton.

Will Cobley Chris Flood; and Sean Harries representing the Marleigh development

2020/81 To receive apologies

No apologies were received.

2020/82 Open forum for members of the public

The representatives for the Marleigh development referred to 20/02569/REM, agenda item 90, is expected to start in early 2021 with first completion in autumn 2021 and will be delivered in four construction phases.

It was noted that the first occupation of the current phase would be October 2020. It was agreed that a further meeting to discuss the estate management may be necessary.

2020/83 To approve the Minutes of the meeting held on 4th August, 2020

The minutes of the meeting held on 4th August were agreed.

2020/84 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary interests in relation to any items on the agenda

No declarations of interest for items on the agenda were made.

2020/85* Clerk's report and matters arising from the Minutes

- i. Cemetery extension – no further information
- ii. Speed reducing gate on High Ditch Road – no further information
- iii. Ditton Lane bank – it is anticipated that the work on the bank to complete the cycleway project will begin at the end of September. The path on the west side of Ditton Lane is to be sided out and residents asked to cut back their hedges and a further letter sent to residents regarding the start date. The project manager has suggested that the council may wish to proceed with the suggestion to plant wildflowers or bulbs at the top of the bank.

2020/86 To approve payments made during the month and accounts for payment:

The following accounts were agreed for payments:

	Cheq. No	Amnt
British Telecommunications	DD	45.79
Haven Power	DD	16.97
Hayden Woodruff – bus shelter	101708	15.00
Buchans – recreation ground, cemetery, village green, verges,	101709	831.93
HM Revenue & Customs	101710	3.00
Sarah Smart – August salary	101711	569.00
Heelis & Lodge – internal audit	101712	180.00

2020/88 To receive report from County Councillor

Cnty Cllr Bradnam reported that:

with regard to the A10 it had been resolved to approve the strategic outline business case and agree in principle to proceed to outline business case, subject to the outcome of funding discussions with the Department of Transport and to note the views of residents and businesses in response to the virtual public exhibition.

the direct bus service between Cambridge and Alconbury has been removed

the government has issued guideline about returning to school in the covid pandemic

the county council has joined with the district council to improve energy efficiency and reduce carbon emission

2020/89 To receive report from District Councillors

Dist Cllr Daunton reported that:

there are changes to planning regulations with a number of concerning minor or medium sized building works being relaxed.

that the government are consulting on a major reform of the planning system and that two of the points, delivery of 'beautiful places' using national leadership guidance and the fast track for 'beauty' through changes to national policy legislation were of particular interest for Fen Ditton that the financial status of the council at the end of March 2020 was good

Eastern Area Access forum area map shows proposals to move the park and ride site on Newmarket Road further west with more traffic management along Newmarket Road.

Dist. Cllr Cone reported that:

the jetty which connects Ditton meadows to Stourbridge Common as part of the Chisholm Trail has been installed

schemes to support cycling and walking had been implemented by Greater Cambridge Partnership with government funding

eight £100k homes have been built in Fordham

litter picking could be carried out but with particular care regarding face masks.

planning reform announcements set out the government's proposal for future legislation

2020/90 To consider following planning applications and tree works applications

20/02569/REM	Land north of Newmarket Road	Reserved matters application as part of phase 1b pursuant to condition 5(Reserved Matters) of outline planning permission S/2682/13/OL dated 30 November 2016 (EIA Development) for detailed access, appearance, landscaping, layout and scale for the creation of 308 new homes, non-residential floor space, laying out of playing fields, open spaces, allotments, associated infrastructure and internal roads. Noted
20/1772/TTCA	16 High Ditch Road	Remove cherry tree NB - Previously no objection when application submitted with incorrect address Noted
20/01225/FUL	Land north of Newmarket Road	Siting of a sculpture adjacent to the sales and marketing building for a temporary period of 5 years Noted
S/1004/18/COND10	Land of Newmarket Road	For information only Hard and soft landscaping works Noted
S/1004/18/COND11	Land of Newmarket Road	For information only Landscape management plan Noted
S/1004/18/COND13	Land of Newmarket Road	For information only Details of the specification and position of fencing Noted

S/1004/18/COND14	Land of Newmarket Road	For information only Implementation plan Noted
S/2682/13/COND43	Land of Newmarket Road	For information only Verification report Noted
20/1812/TTCA	29 Green End	Weeping willow – raise crown to 8foot Twisted willow – reduce to 6foot to improve view and for future easy maintenance 2 x maples – pollard to 10 foot Application circulated to Council’s tree representative – no comment.
20/1792/TTCA	The Milking Parlour, High Street	Ash – fell to ground level Quince – fell and grind stump Willow – repollard Application circulated to Council’s tree representative – no comment.
20/1791/TTCA	Ditton Hall	2 x English oak – crown reduce(laterally) by 2-3metres 8 x limes – reduce height to approx.. 8metres, shorten laterals to approx.. 1.2metres, crown lift younger trees to match older ones Black Walnut – fell and grind stump 4 x quince – crown reduce by 2-2.5metres Application circulated to Council’s tree representative – no comment.

2020/91 Planning application responses from SCDC

None

2020/92 Financial documents

- i. To receive report on first quarter figures to 30th June, 2020
First quarter figures had been circulated and were noted by councillors
- ii. to receive and approve bank reconciliation to 30th June, 2020
The bank reconciliation was noted. Cllr Jones agreed to verify against the bank statement

2020/93 To receive internal auditor’s report

Heelis and Lodge had carried out the internal audit. Councillors noted the report which had been circulated. The clerk drew councillor’s attention to the recommendation under the Transparency section to publish the signed External Auditors report and noted that this had been done prior to internal audit. Further the recommendation under Reserves that due to the high level of reserves at the end of the year that the accounts identify the earmarked reserves and noted that this is shown within the working spreadsheets. The Clerk suggested that both matters had been overlooked by the internal auditor due to the fact that the audit had been done away from the Council office due to covid restrictions.

2020/94 To consider proposal with regard to the Village Hall that the Council:

- i. act as Custodian Trustee for the Management Trustees and take on the lease when received from the owner and the Chairman and clerk act with delegated powers to set up all required agreements to enable Hall to be re-opened.

Since the proposal had been circulated further information, the Transfer of whole of registered title, had been seen and advice taken. Due to the fact that a clause in the document gives the Incumbent, the Administrative Trustees (of Fen Ditton Church Hall) and all bona fide community organisations within the Benefice to use the Hall for meetings and

social events without payment for the period of ten years from 30 September 2019 it was agreed that the Council should decline taking on a lease and act as custodian trustee.

- 2020/95** **To receive report on consultation for Cambridge Waste Water relocation**
Cllr Jones explained that he had been gathering information and working with representatives of other parish councils potentially affected and a virtual meeting had been had with Lucy Frazer, M.P. A co-ordinated response is anticipated for submission by 14th September
- 2020/96** **To consider response to North East Cambridge Area Action Plan**
A draft response will be worked on for circulation in time for the consultation deadline.
- 2020/97** **To consider proposal for management of churchyard**
Proposals to (1) increase wildflowers in the churchyard by reduced and controlled mowing of the churchyard and (2) a more diverse option for wildlife but in smaller patchy areas. Option 1 would be simpler to implement with less management and less maintenance costs whilst option 2 would require more detailed instructions to the contractor and closer management. It was agreed that option 1 should be taken forward and discussions had with the contractor by the conservation representative of the council
- 2020/98** **To update on progress with pavilion redevelopment**
The clerk had circulated financial information for the project regarding cost to commencement of work and existing funds and potential funding. As the total funds currently available are almost completely taken up with cost to start of build and the anticipated Cambridgeshire Council Community Capital Fund for which an Expression of Interest for £290,00 had been submitted has not materialised it was agreed that further consideration needs to be given to the availability of funds and progression of the project. The clerk would discuss progress with the chairman and Cllr Devine and continue to research funding possibilities.
- 2020/99** **To consider co-option applications**
No applications had been received.
- 2020/100** **To receive correspondence**
Copy of letter submitted to Cambridge Evening News by resident in relation to North East Cambridge Area Action Plan to create brownfield and subsequent relocation of Waste Water Treatment Plant onto greenbelt land
- 2020/101** **To accept notices and matters for the next agenda**
It was noted that a Firework Display would not take place this year due to the social distancing restrictions of the Covid-19 pandemic.

Chairman Date