

Minutes of the monthly meeting of Fen Ditton Parish Council held on Tuesday, 5th February, 2019 at 7.30p.m. in the Pavilion on the Recreation Ground.

Present: Cllrs. Conroy; Devine; Easterfield; Farrar(Chairman); Sues.

In attendance: Cty Cllr. Bradnam; Dist. Cllrs. Cone and Williams; two member of the public; the clerk and John Wetton(Skanska)

2018/171 To receive apologies

Cllrs. Bennée; Bush; Collett; Dist. Cllr. Daunton

2018/172 Open Forum for members of the public

A resident stated that the bus was unable to turn into the village due to the congestion around the Ancient Shepherds due to the building works; visibility was obstructed at the crossroads near the Green by the barriers in the vicinity for the construction of the cycleway; that the herras fencing at the crossroads for the road closure of High Ditch Road were too far into the carriageway of Ditton Lane/Horningsea Road making turning/backing out of High Street difficult. Cty Cllr Bradnam agreed to investigate all of the concerns.

The resident drew to the attention that the Church Hall is on the market for sale and suggested that it be purchased by the village for re-development into dwelling and community space. It was reported that the developers of the Wing were still accessing the site from High Ditch Road.

It was reported that there is a further fly tipping on High Ditch Road.

John Wetton, Skanska – answered queries on the preferred design of the retaining wall along Ditton Lane

2018/173 To approve the Minutes of the meeting held on 8th January, 2019

The Minutes of the meeting held on 8th January, 2019 were approved and signed.

2018/174 To approve the Minutes of the meeting held on 29th January, 2019

The Minutes of the meeting held on 29th January, 2019 were approved and signed,

2018/175 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary in relation to any agenda item

No disclosable pecuniary and non-pecuniary interests for matters on the agenda were declared.

2018/176 Clerk's report and matters arising from the Minutes

- i. Cemetery extension – on going
- ii. Speed reducing gate on High Ditch Road – no further update
- iii. Churchyard wall financial contribution – correspondence had been received from Rev. Alun Ford that the financial commitment by the parochial church council to repairs of the wall was not as previously understood by the parish council and that any contribution would be “ an *ex gratia* payment of their(PCC) choosing”
- iv. Speeding traffic in Church Street – response from Marshalls – ‘at the time your letter was passed on to our heads of business at the Cambridge dealerships along Newmarket Road but as you quite rightly point out it is difficult to identify specific offenders. Rest assured that this was brought to the attention of the Heads of Business who will in turn have cascaded down to their teams.’

2018/177 To approve payments made during the month and accounts for payment:

	Cheq. No	Amnt
British Telecommunications	DD	34.10
Hayden Woodruff – January	101590	15.00
Sarah Smart – January salary	101591	544.27
TH Tree Surgery Ltd – recreation ground hedge	101592	648.00

To note money received

None

2018/178 To receive report from County Councillor

Cllr Bradnam reported

on the setting of the Council's budget and that it is expected that the county council part of the council tax will increase by 4.99% including 2% for social care.

on an additional allocation of funds from the Government for local highway improvements which would be used to keep abreast of minor reactive repairs over the winter period; additional preparation for preventative treatments; minor repairs to bridges and deeper structural treatments to carriageways and repairs to footway/cycleways. Cllr Bradnam was requested to see if Wrights Close footpath and the footpath on the corner of Church Lane and High Street had been included as they had been identified a number of years ago and not done.

on the Cambridgeshire and Peterborough Combined Authority Local Transport Plan which would be drawn up in November 2019

on the work of Trading Standards; the investigation into ways to transform libraries

2018/179 To receive report from District Councillors

Cllr Cone and Williams reported

that the consultation for the Cambridge to Oxford rail link is open until 11th March

that a scrutiny of the business plan 2019-2024 was being carried out

that the financial strategy of the general funds and housing revenue of the council for 2019-20 is being discussed

Cllr Williams reported

that Hills/Marshalls are disregarding the planning approval by accessing the site from High Ditch Road and within the site destroying the cycleway/bridlepath

that the school will now open as a two form entry instead as originally agreed as a one form entry which would have allowed for Fen Ditton primary school to function during any change over.

that a new way of accessing information, of engaging with the Council and of processing claims and applications had been launched.

that the Waste Management Team will be taking a new approach to fly tipping by more public education and awareness and greater collaboration.

that the waste management team have agreed to an extra collection in Green End after reports of anti social behaviour and littering and that the PCSO has added it to their patrol rota,

2018/180 To consider following planning applications and tree works applications

S/4780/18/FL	The Milking Parlour. High Street	Two storey extension. Noted
S/0129/19/TC	Red House, Green End	Fell 2 x willow; pollard 3 x willow; re-pollard 10 x willow. Noted that application passed by SCDC
S/0173/19/DC	The Ancient Shepherds, High Street	Discharge of conditions 3 (detail of all windows & doors); 4 (external materials – roof tiles, roof slates, timber cladding and plinth bricks); 5 (choice of brick, bond, mortar mix and pointing techniques); 6 (details of new and replacement gutters and drainpipes); 7 (external materials bricks); 8 (arboricultural report & tree protection scheme pursuant to S/1276/18/FL. For information only. Noted. Residents had reported that they had not been able to locate all documents on the South Cambridgeshire District Council planning portal. Dist. Cllr Cone agreed to investigate.
S/4807/18/DC	Land north of Newmarket Road	Discharge of conditions 43 & 44 (remediation) of planning S/2682/13/OL. For information only. Noted

2018/181 Planning application responses from SCDC

None

2018/182 To consider proposal that following the presentation by Cllr. Cone on the motor vehicle activated sign that in principle it is agreed that an application for funding for the equipment is made to the next local highway initiative scheme

The proposal that in principle an application to the Local Highway Initiative for a motor vehicle activated sign be submitted was agreed.

2018/183 To receive quarterly figures to 31st December, 2018

- i. Income and expenditure
Noted
- ii. Bank reconciliation
Noted and signed

2018/184 To review:

- i. effectiveness of internal audit – reviewed, noted and agreed
- ii. risk assessment – reviewed and noted that reference to the church wall should be added to 1 and 2 of the Financial section within circulated document
- iii. Financial Regulations – noted that no updates required
- iv. Standing Orders – noted that no updates required.

2018/185 To appoint Heelis and Lodge as internal auditors

It was agreed that Heelis & Lodge continue as internal auditors.

2018/186 To ratify approval of the treatment of the embankment along Ditton Lane as option 3 , the reduced height solid wall with the addition of a half moon coping stone.

Following information provided by John Wetton, Skanska minute 2018/170 of the meeting held on 29th January, 2019 was ratified on the condition that the materials were agreed by the conservation officer at South Cambridgeshire District Council and the parish council

2018/187 To receive correspondence:

Rev. Alun Ford – church wall. The letter was read councillors. A folder would be created on the website for correspondence of significance into which the letter would be uploaded.

SCDC – Cambridge-Oxford rail link consultation – www.eastwestrail.co.uk/haveyoursay

Marshalls – speeding traffic

2018/188 To accept notices and matters for the next agenda

Update on ownership of land at end of High Street.

The meeting ended at 10.15 p.m.

Chairman Date