

Minutes of the monthly meeting of Fen Ditton Parish Council held on Tuesday, 5th September, 2017 at 7.30 p.m. in the Recreation Ground Pavilion.

Present: Cllrs. E. Bush; S. Collett; M. Easterfield; V. Farrar(Chairman); C. Jones; L. Suess

In attendance: Cty Clr. Bradnam; Dist. Cllr. Turner; two members of the public and the clerk

2017/84 To receive apologies

Apologies were received from Cllr Bennée.

2017/85 Open Forum for members of the public

A member of the public enquired about the matter of parking on land by the barn. Council explained that this matter would not be progressing due to the terms of the agreement.

A member of the public requested that the Council send appreciation to the organisers of the FD800 event. This had already been done and acknowledgement received from the organisers. Concern was expressed that Green End would become very congested due to the three developments in the area. It was suggested that parking could be allowed on Town Holt however it was explained that this would require planning permission for temporary use from South Cambridgeshire District Council and that the best option that residents have is to report dangerous and inconvenient parking to the police.

2017/86 To approve the Minutes of the Monthly meeting held on 1st August, 2017

The Minutes of the meeting held on 1st August were approved.

2017/87 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary in relation to any agenda item

Cllr Conroy declared an interest in planning application S/2746/17/FL

2017/88 Clerk's report and matters arising

- i. Cemetery extension – no further report
 - ii. Noticeboards – still work in progress
 - iii. City Deal – nothing further to report
 - iv. Church Wall survey – estimate of costs for trial holes and faculty to carry out work awaited.
 - v. Spraying of recreation ground –to be discussed as an agenda item
 - vi. Telephone box – SCDC approve the use as a library
 - vii. Waterbeach Supplementary Planning Document
- Cllr Bennée and Suess had attended the first joint meeting but had found it to not as expected and not helpful. It is expected that future meetings will be more focussed.

2017/89 To approve payments made during the month and accounts for payment:

The following payments were approved.

	Cheq. No	Amnt
British Telecommunications	DD	31.26
e.on-	DD	31.13
Hayden Woodruff – bus shelter cleaning	101468	15.00
Dick Searle Group – soil removal	101469	516.00
PKF Littlejohn LLP – external audit	101470	240.00
Mark Sturmeay – churchyard grass	101471	200.00
Local Council Public Advisory Service – Data Protection regulations training	101472	40.00
K. Bennett – soil removal	101473	475.00
Huntingdonshire District Council – training	101474	52.00
Sarah Smart – August salary	101475	544.27
CGM – grass cutting	101476	951.83

2017/90 To note money received:

none

2017/91 To receive report from County Councillor Bradman

See appendix 1

Councillors confirmed that Fen Ditton Parish Council would not be submitting a scheme to the Local Highway Initiative as it was considered that the City Cycle Scheme may address some of the situations regarding parking at the High Ditch Road/Horningsea Road/Ditton Lane junction and along High Ditch Road.

2017/92 To receive reports from District Councillor Turner

It was reported that the District Council are minded to be aware of significant planning applications adjacent to the district council boundary which give particular concerns with regard to highways, education and flooding.

The South Cambridgeshire District Council Local Plan hearings ended in July – the Council await any scheduling of amendments made by the Inspector.

It was reported that there are to be further joint meetings of Fen Ditton, Horningsea, Landbeach, Milton regarding the Supplementary Planning Document for the development on the disused barracks at Waterbeach. It was thought that the main concern is traffic. It was further reported that the application would not be considered until consultation on the A10 Study had been carried out.

2017/93 To consider following planning applications and tree works:

S/2403/17/FL	Land adjacent to Cambridge North Station, Milton Ave.	Erection of building comprising office B1(a) floorspace and ancillary ground floor retail (A1/A3) floorspace, associated landscaping and public realm improvements and a 125 space car park. For information only The Council support the development with its objective of enhancing the area of Cambridge North rail station but OBJECT to the proposed scheme as presented due to concerns about the level of impact from operational lighting and request that any assessments should take into account the combined effects of the proposed hotel and ancillary ground floor retail floor space.
S/2372/17/FL	Land adjacent to Cambridge North Station, Milton Ave.	Erection of a 217-bed hotel with ancillary ground floor retail (se Class A1/A3) floor space, associated landscaping and public realm improvements and a 20 car space park The Council support the development with its objective of enhancing the area of Cambridge North rail station but request that a number of specific details are addressed. The Council are concerned about the level of impact from operational lighting and noise and request that any assessments should take into account the combined effects of the proposed station offices.
S/2614/17/FL	52 High Street	Demolition of existing, rebuild new dwelling. Partial rebuild of existing garden wall at front of property Comment: concern that the development at the east end in relation to the integrity of the adjacent church wall. The Council request that trees are planted as a replacement to the lime which was recently removed along this boundary. The removed tree was significant in the approach to the church from the main gate and the lack of the trees impacts on the setting of the curtilage of the historic building.
S/2660/17/AD	Teversham Corner Garage	A 7m MID sign No comment
S/2746/17/FL	22 Green End	Proposed summerhouse

Cllr Conroy was not present when this application was discussed having left the room previously
Application approved

2017/94 Planning responses:

Approved:

S/2324/17/LB	16 High Ditch Road	Render repairs to north gable and timber treatment within roof space
S/2253/17/LB	5 High Street	Re-painting of external and woodwork of Public House
S/0238/17/CC	Park & Ride, Newmarket Road	Section 73A application to continue the use of the Park & Ride Site with associated bus passenger facilities without compliance with condition 14 (hours of operation) and 15 (use restriction) of planning permission S/00664/95/CC

2017/95 To consider planning correspondence to agree action

It was agreed that the enforcement officer should be notified of concerns expressed by parishioners.

2017/96 Cemetery:

It was noted that all cemetery records are verified, copied and stored away from the originals. Gratitude was expressed to Cllr Easterfield for all that he had achieved in relation to the cemetery records and regulations.

1. To accept the circulated document (amended if necessary) and to apply immediately thereafter for all full reservations and burials

The document of cemetery regulations and charges was accepted as circulated and would be applied with immediately.

2. To apply immediately and thereafter the changes concerning issues such as kerbs, railings, shrubs etc. such that the regulations apply to all prior interments

It was agreed that future applications for kerbs, railings, shrubs etc. would not be approved.

3. To approve the changes made in respect of reserving a plot in that future reservations will not be made for specific plots

It was agreed that future reservations of plots would not be grave space specific.

2017/97 To receive and consider the following finance documents:

i. Quarterly figures to 30th June, 2017

The quarterly figures had been circulated and were noted at the meeting.

ii. Bank Reconciliation to 30th June, 2017

The bank reconciliation was approved and signed.

2017/98 To receive External Auditor's Report and to note comments:

The External Audit Report had been circulated to all Councillors. It was noted that the external auditors had made no comment.

2017/99 To consider recommendation and quotation for maintenance work in churchyard

It was agreed that the recommendation to treat the ivy on the walls and a two foot strip, cut back elders and ash saplings, cut back beech and lime saplings to create a leader and the estimate of £1995 be accepted subject to the contract for work in the churchyard be accepted by the contractor.

2017/100 To consider proposal for maintenance treatment of recreation ground and to agree expenditure.

It was agreed that the estimate of £436 be accepted in principle and that the safety data be checked in relation to animals and football players.

2017/101 To co-opt a councillor

No application to consider.

2017/102 Firework Display

i. To agree expenditure for fireworks

A budget of £650 was agreed for expenditure on fireworks

ii. **To agree date of display**

It was agreed that the Firework Display would be held on 3rd November, 2017

iii. **To agree operatives for organising and lighting display**

It was agreed that Cllr Easterfield would organise operatives for the lighting of the display as in previous years.

2017/103 To receive correspondence:

PKF Littlejohn
FD800

2017/104 To accept notices and matters for the next agenda

Councillors were requested to consider content for the Autumn Newsletter.

The meeting ended at 10.20 p.m.

Chairman Date

Appendix 1

County Councilor Bradnam's report:

Waterbeach Barracks development

The Local Plan identified the land allocated for this development and SCDC has contracted ARUP to draw up a Supplementary Planning Document (SPD) for the site. The SPD provides a layer of detail to guide any applications from developers. On 20 July, Waterbeach pc had a dedicated meeting with ARUP at which their wishes for the new development were aired and collated under the headings of Linkages and Movement, Green infrastructure and public space, Identity and ownership, Facilities, Transport, and Density/Height/Built Form. On 15 August we had a second Joint Parishes meeting, to enable all the neighbouring villages to contribute their views to the SCDC Case Officers. This meeting somewhat strayed from the agenda because the parishes had a lot of questions about the process. However Paul Mumford, SCDC Case Officer confirmed that there will be an ongoing need to consult with the villages as the development progresses and that SCDC will use the Joint Parishes forum for this purpose.

Children's Centres

The County Council has reviewed Children's Centres provision and is planning to save £1 million by in some cases delivering services from existing community buildings, like Libraries and Community Centres and closing some dedicated Children's Centres. We are lucky in that the Centres at Waterbeach and Chesterton are to remain open but the provision in Milton will change from 'Outreach delivery' to 'Pop-up' provision. There was a drop-in session in Waterbeach on 15 August but few parents attended. Please let the County Council know what you think about their plans here <https://www.cambridgeshire.gov.uk/residents/children-and-families/children-s-centres/children-s-centres-consultation/> until Friday 22 September 2017.

Buses and Local Transport

Milton P&R

I have recently received correspondence from Shaun Harrison-Fuller, the County Park and Ride and Guided Busway Team leader that he received a request to use the Milton P&R for a car meet. He confirmed to the applicant that,

"Under no circumstances will Cambridgeshire County Council, as owner of the Park & Ride sites, grant permission for this type of event to be held at any of its Park & Ride sites. You are not the first person to make such an enquiry, and the outcomes of our previous experiences with events of this type have led to a joint initiative between Cambridgeshire Constabulary and the Council to prevent such events taking place, and to robustly enforce the statutory regulations now in place at all sites in the event of unauthorised gatherings.

As a matter of course, your enquiry will be forwarded to the relevant police team for intelligence purposes."

I am reassured that Shaun has given such a robust response to this request.

Libraries – communities are invited to help shape the future of the service

Cambridgeshire is reviewing the library service and has started a series of workshops.

The Council is seeking ways of ensuring the service can meet the challenges of a growing and changing population, new developments and tight public finances. They aim to use technology to help meet library user's needs.

The first set of workshops will be held in libraries across the county from Monday 21 to Friday 25 August, with a range of dates and venues to provide as many opportunities as possible for stakeholders to have their say.

The nearest workshop for us is on **Friday 25th August 12:30-15:00 at Arbury Community Centre, Campkin Road, CB4 2LD** (sadly after you will see this report).

Further workshops will be held in September as well as additional opportunities to get involved, including more localised discussions where requested. Information collected during this engagement phase will inform a set of options for the service which will then be put out to formal consultation in the future.

More information about the workshops are available in libraries and on the County Council website:

<https://www.cambridgeshire.gov.uk/residents/libraries-leisure-&-culture/libraries/library-news/>

Highways

County Council Local Projects advised us on 11 August that the new 'Improve Your Local Highway' web pages have now been published, which include all of the usual information on the Local Highway Improvement (LHI) Initiative and online application form, which remains largely unchanged from previous years.

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-your-local-highway/>

The deadline for LHI applications has also been extended to **15th October 2017**, following which you will be contacted to look at the feasibility of your application in more detail. Final application will then be presented to the LHI Member Advisory Panel in February 2018. If you have any questions contact County Highways at

local.projects@cambridgeshire.gov.uk

County Planning applications

Phase 1 of the Chisholm Trail (the section from Cambridge North Railway Station to Coldham's Lane) was approved by the Joint Development Control Committee in July. This includes the underpass under Newmarket Road, near to the Grade 1 Listed Leper Chapel, a bridge across Coldhams Brook, replacing a culvert with a bridge on Coldham's Common and new paths and improvements. Whilst there were a number of concerns around protection of the historic setting of the Leper Chapel and the ecology of Barnwell junction pastures, on balance, the Committee approved the application as a valuable cycling route, which when complete, will connect the north and south of the City.