

Minutes of the monthly parish council meeting of Fen Ditton Parish Council held on Tuesday, 7<sup>th</sup> February, 2017 at 7.30 p.m. in the Recreation Ground Pavilion.

**Present:** Cllrs. S. Collett; J. Conroy; M. Easterfield; V. Farrar (Chairman); W. Irvin-Braben; L. Suess.

**In attendance:** Dist. Cllr. R Turner; Cty. Cllr. J Williams; the clerk; 2 members of the public

**2016/179 To receive apologies**

Apologies were received from Cllrs. F. Bennée; E Bush; C. Jones

**2016/180 Open Forum for members of the public**

A parishioner expressed appreciation of the Council's approval for a noticeboard at the Community Church Hall but was disappointed that the Council had agreed that the header would read Village Events.

A parishioner representative of Friends of Ditton Meadows circulated a poster produced by the Chair of Friends of Coldhams Common detailing some of the deficiencies of the bridge and Chisholm Trail processes so far. Concern were expressed that no environmental facts had been raised at the Chisholm Trail and Abbey-Chesterton Bridge Local Liaison Forum meeting held on 6 February. Parishioners were informed that the Parish Council had not been notified of the Local Liaison Forum meeting and that they were very disappointed at the poor communication from the project leader at Cambridgeshire County Council.

**2016/181 To approve the Minutes of the monthly meeting held on 10<sup>th</sup> January, 2017**

**2016/182 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary in relation to any agenda item**

**2016/183 Clerk's report and matters arising**

- i. Street lighting – quotes received from Balfour Beatty – see agenda item 16/194
- ii. Cemetery extension – information awaited from SCDC
- iii. Exhibition attended by Cllr Collett for proposal to create a new community hub at East Barnwell Community Centre - proposal to create a new community hub at the location of East Barnwell Community Centre and Christ the Holy Redeemer Church to incorporate: 36 homes – including some affordable housing, 1-2 bedroom apartments; Indoor Sports facilities; Community café; New space for See-saw nursery; Office space for Young People's Services and some other including a retail space; New space for Barnwell Library and ICT facilities; A new church for Christ the Redeemer; Access is to be from Peverel Road; 78 parking spaces and 100 cycle spaces.
- iv. WING development Affordable housing split – 30% affordable rent (120 dwellings) and 70% shared ownership/starter homes (270 dwelling) ie. % of affordable rent for the whole scheme is 10%
- v. LHI submission – Cllr Conroy had attended the Panel meeting. The Panels recommendation was that the submitted proposal to install double yellow lines in the vicinity of the crossroads and new crossing points, use of double yellow lines on either side of two entrances to create two passing spaces further up High Ditch Road should be managed as one project and undertaken alongside the installation of the cycle scheme. They also took the view that the leads on the Cross City Cycle Fen Ditton scheme should manage the application for the relevant Traffic Regulation Orders. The Panel considered that the Fen Ditton Parish Council should bear the cost of the lining itself as it was not extensive. It was understood that the Chair of the LHI Panel would be contacting the leads on the Cross City Cycle Team directly.
- vi. Bank account - Nationwide have advised that their International accounts are being closed. Monies in the account will be transferred to an on shore account in the interim whilst options are investigated and consideration taken to the optimum balance of each account
- vii. Closed churchyard:

Survey – information awaited

Contract – the contract has not been signed as there is concern regarding the legitimacy of the chosen contractor to spray. The matter is being addressed

**2016/184 To approve payments made during the month and accounts for payment:**

	Cheq. No	Amnt
British Telecommunications	DD	28.91
e.on-	DD	18.74
Hayden Woodruff – bus shelter cleaning	413	15.00
Fen Ditton PCC – churchyard maintenance – September, October, November, December	414	350.00
CGM – leaf clearance	415	468.00
Sarah Smart – January salary:	416	533.37
HMRC- tax	417	0.20
S. Collett – refund for refreshments	418	57.87

**2016/185 To note money received:**

None

**2016/186 To receive report from County Councillor Williams**

Cllr Williams reported that a meeting on 14<sup>th</sup> February is to be held to set the precept – up to 4% for social care plus any increase in the Council’s precept is permitted.

Cllr Williams suggested that the Council include a comment regarding noise on the application for aircraft testing.

**2016/187 To receive reports from District Councillor Turner**

Cllr Turner reported that the bin collection days are to change at the beginning of March which will result in a saving to the Council.

Cllr Turner advised that Rebecca Britten, Urban and Civic (developers of Waterbeach airfield) was attending a meeting at Horningsea on 22<sup>nd</sup> March and recommended that Fen Ditton PC invite her to attend a Council meeting with a view of discussing planning gain from the development such as the Greenway project.

A meeting is to be held on 23<sup>rd</sup> February to set the Council’s precept.

**2016/188 To consider following planning applications and tree works:**

S/3591/16/FL Cambridge Airport, Aircraft Engine Ground Running Enclosure and supporting infrastructure works, including a new taxiway link and other associated works.

and  
16/2212/FUL Newmarket Road  
The Council request that all testing, once the facility has been provided, of aircraft must be carried out in the enclosure and that there be no exceptions to this. The Council request this to prevent any noise pollution.

S/3607/16/FL Quy Water , Newmarket Road  
Replacement dwelling including excavation of ground floor basement level following demolition of existing four-bedroom detached dwelling house (Use Class C3)

The Council support the application and request that a planning approval includes a condition that a permanent screen is maintained along the frontage/Newmarket Road boundary of the property.

**2016/189 Planning responses:**

SCDC Approved:

S/3143/16/FL Darwin Nurseries, Newmarket Road Proposed construction of a storage barn

**2016/190 To receive the quarterly accounts for the period ending 31<sup>st</sup> December, 2016**

- i. Expenditure and income to 31<sup>st</sup> December, 2016  
The expenditure and income spreadsheet had been circulated and was noted.
- ii. Bank reconciliation as at 31<sup>st</sup> December, 2016  
The bank reconciliation was received and verified by the Chairman

**2016/191 To review effectiveness of internal audit and risk assessment**

The Council reviewed the effectiveness of internal audit and risk assessment document which had been circulated and noted the added measures to distinguish between general and allocated reserves.

**2016/192 To consider representation to the County Council's planning committee on 16<sup>th</sup> February with regard to the application for the Abbey-Chesterton Bridge and Chisholm Trial Phase 1**

Cllr Conroy agreed to attend the meeting and to collaborate with Cllr Collett prior to the meeting to formulate the representation to include points on the planning process, the omission of the conservation area, the traffic modelling, the engineering and recommendations for conditions to any approval.

**2016/193 To consider whether to engage Cambridgeshire ACRE to provide service to set up and/or provide ongoing support with the Pension Regulator requirements.**

It was agreed that ACRE be engaged to provide the CORE level of service for both set-up, £20 per single employee and £8.50 per subsequent employee, and ongoing requirements, £1.50 per month per employee.

**2016/194 To approve contractor for village maintenance of verges, grass areas etc for three years to 2020**

CGM Group were the only contractors responding to tenders for the grass cutting contract. It was agreed that the contract totalling £7028 be awarded to CGM for three years.

**2016/195 Street lighting:**

- i. To consider re-instatement of lampposts at two locations in High Street  
At the request of parishioners quotes had been obtained for lampposts as re-instatement of lampposts removed from High Street in the re-organisation. Lamp posts to be on north side of High Street opposite the Ancient Shepherds and outside the cottages adjacent to the Kings Head, 6m column with luminaire and installation including for mains/service joint, service cable and cut out and excavating and re-instating of composite surface - £1179.97 per column. A further quote for a Windsor Street luminaire with frogmounting painted in black and with polycarbonate glazing and including trench, excavating and reinstating, service cable and cut out to be located next to graded coach house as an alternative to outside the cottages, - £2682.20 per column. It was agreed that the Council need to establish if parishioners agree with the reinstatement. – Cllr Collett to ascertain. Cllr Conroy also agreed to report the overhanging branches around a street light in high Street.

**2016/196 To receive correspondence;**

Balfour Beatty – street lights  
Cambs ACRE – Pension Regulator  
Nationwide International  
C Gough-Goodman – willow overhanging river near land by the barn – noted and agreed that the need to pollard the will be addressed

**2016/197 To accept notices and matters for the next agenda**

The clerk reported that she would not be at the meeting on 7<sup>th</sup> March. It was agreed that the March meeting be held on **8<sup>th</sup> March.**

Chairman ..... Date .....