

Fen Ditton Parish Council

www.fenditton-pc.org.uk

e.mail: clerk@fenditton-pc.org.uk Tel: 01223 862687

Parish clerk: Mrs Sarah Smart, Barton Ley, Bannold Drove, Waterbeach, Cambridge, CB25 9QQ

All members of the Council are summoned to attend the Annual Meeting of Fen Ditton Parish Council on Tuesday, 7th May, 2019 at 7.30 p.m. in the Recreation Ground Pavilion for the purposes of considering and resolving the business to be transacted at the meeting as set out below:

Members of the public are invited to address the meeting between 7.30 p.m. and 7.45 p.m.

Sarah Smart
Clerk

A G E N D A

LGA 1972 s12 10(2)(b) states that business must be specified on the agenda; therefore the Council cannot lawfully agree any matter that is not on the agenda. * indicates an agenda item for reporting only.

- 1/1 To elect a chairman
- 2/2 To receive apologies
- 3/3 To elect a vice-chairman
- 4/4 To appoint councillors/representatives to the following responsibilities and appointments:
 - i. Cemetery
 - ii. Conservation
 - iii. Crime and Welfare
 - iv. Finance
 - v. Highways and Transport
 - vi. Website
 - vii. Newsletter
 - viii. Planning
 - ix. Strategic planning
 - x. Marshalls Consultative Committee
 - xi. Church Hall committee liaison
 - xii. Tree warden
 - xiii. Elizabeth March Foundation
 - xiv. Quy Fen Trust
 - xv. Responsible Financial Officer
 - xvi. School liaison officer
- 5/5 Open forum for members of the public
- 6/6 To approve the Minutes of the meeting held on 2nd April, 2019
- 7/7 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary interests in relation to any items on the agenda
- 8/8* Clerk's report and matters arising from the Minutes
 - i. Cemetery extension
 - ii. Speed reducing gate on High Ditch Road
 - iii. Floating pennywort removal

9/9 To approve payments made during the month and accounts for payment:

	Cheq. No	Amnt
British Telecommunications	DD	32.98
Hayden Woodruff – bus shelter	101601	15.00
Mark Sturmeay - churchyard	101602	210.00
CGM – mowing recreation ground	101603	164.03
St Ives Quickprint Ltd – Spring newsletter	101604	146.00
Heelis & Lodge – internal audit	101605	180.00
Sarah Smart – April salary	101606	544.27

10/10 To note money received
SCDC – precept: £13000

11/11 To receive report from County Councillor

12/12 To receive report from District Councillors

13/13 To consider following planning applications and tree works applications

S/1551/19/DC	5 High Street	Discharge of condition 3 (Details of all windows and doors), 4(External materials-roof tiles, bricks), 5 (sample panel) and 6 (rainwater goods) pursuant to listed building consent S/1277/18/LB
S/0909/9/FL	127 Ditton Lane	Two storey rear extension, redevelopment of front door canopy and internal alterations
S/0559/OL	Waterbeach Barracks and airfield site	Outline application for up to 6500 dwellings, business, retail, community, leisure and sports uses, a hotel, new primary and secondary schools, green open spaces inc. parks, ecological areas and woodlands, principal new accesses from the A10 and other points of access, associated infrastructure, groundworks and demolition, with all matters reserved except for the first primary junction from the A10.
S/2075/18/OL	Land adj to Waterbeach Barracks and airfield site	Outline application (with all matters reserved) for up to 4500 dwellings, business, retail, community, leisure and sports uses, new primary and secondary schools and sixth form centre, public open spaces inc.parks and ecological area, points of access, associated drainage and other infrastructure, groundworks, landscaping and highway works
S/1096/19/RM	Land north of Newmarket Road	Reserved matters application detailing access, appearance, landscaping, layout and scale for the creation of 239 homes and non-residential floorspace inc. Market Square, internal roads, landscaping and associated works as part of Phase 1a of the Wing masterplan pursuant to conditions 5 (reserved matters of OL planning permission S/2682/13/OL
S/1231/18/OL	Land north of Cherry Hinton Coldhams Lane	OL planning application (all matters reserved except for means of access I respect of junction arrangements onto Coldhams Lane, Cherry Hinton Road and Airport Way) for a

max. of 1200 residential dwellings (inc. retirement living facility (within class C2/C3) a local centre comprising uses within use class A1/A2/A3/A4/A5/B1a/D1/D2, primary and secondary schools, community facilities, open spaces, allotments, landscaping and associated infrastructure

- 14/14 Planning application responses from SCDC
 - 15/15 To receive end of year financial information
 - i. Final quarter and end of year expenditure and income
 - ii. To receive and approve bank reconciliation to 31st March, 2019
 - 16/16 To approve Annual Return for 2018/2019
 - i. Annual Governance Statement
 - ii. Accounting Statement
 - 17/17 To receive Internal Auditor's report
 - 18/18 To adopt a Privacy Policy
 - 19/19 To review and approve design for LHI scheme
 - 20/20 To review matters relating to grass cutting regime in cemetery
 - 21/21 To receive correspondence
 - 22/22 To accept notices and matters for the next agenda
- It should be noted that no decisions can lawfully be made under this item. LGA 1972 s12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully agree any matter that is not on the agenda.

The next meeting of the Council will be held on Tuesday, 4th June, 2019 at 7.30p.m.