

Fen Ditton Parish Council

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Parish clerk: Mrs Sarah Smart, Barton Ley, Bannold Drove, Waterbeach, Cambridge, CB25 9QQ

All members of the Council are summoned to attend the Annual Meeting of Fen Ditton Parish Council on Tuesday, 4th May, 2017 at 7.30 p.m. in the Recreation Ground Pavilion for the purposes of considering and resolving the business to be transacted at the meeting as set out below:

Members of the public are invited to address the meeting between 7.30 p.m. and 7.45 p.m.

Sarah Smart
Clerk

A G E N D A

LGA 1972 s12 10(2)(b) states that business must be specified on the agenda; therefore the Council cannot lawfully agree any matter that is not on the agenda. * indicates an agenda item for reporting only.

- 1/1 To elect a Chairman
- 2/2 To receive apologies
- 3/3 To elect a vice-chairman
- 4/4 To appoint councillors to the following responsibilities and appointments:
 - i. Cemetery
 - ii. Conservation
 - iii. Crime and welfare
 - iv. Finance
 - v. Highways and Transport
 - vi. Newsletter and website
 - vii. Planning
 - viii. Marshalls Consultative Committee
 - ix. Church Hall committee liaison
 - x. Tree warden
 - xi. Elizabeth March Foundation
 - xii. Townlands Charity
 - xiii. Responsible Financial officer
- 5/5 Open Forum for members of the public
- 6/6 To approve the Minutes of the monthly meeting held on 4th April 2017
- 7/7 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary in relation to any agenda item
- 8/8 Clerk's report and matters arising from the Minutes
 - i. Cemetery extension
 - ii. Noticeboards
 - iii. Speed reducing gate on High Ditch Road
 - iv. City Cycle Deal project
 - v. Street lights
- 9/9 To approve payments made during the month and accounts for payment:

	Cheq. No	Amnt
British Telecommunications	DD	32.41
e.on	DD	

Hayden Woodruff – bus shelter cleaning	435	15.00
Cambridge Printers – newsletter	436	126.50
Sarah Smart – April salary and expenses	437	
HMRC- tax	438	
Cambridgeshire ACRE – membership	439	54.00
CGM – village green, cricket outfield, cemetery & Wadloes	440	356.70

- 9/9 To note money received
- 10/10 To receive report from County Councillor Williams
- 11/11 To receive report from District Councillor Robert Turner
- 12/12 To consider following planning applications and tree works applications
- | | | |
|--------------|----------------------------|---|
| S/0559/17/OL | Waterbeach Airfield | Outline Planning Application for up to 6,500 dwellings (including up to 600 residential institutional units), business, retail, community, leisure and sports uses; a hotel; new primary and secondary schools; green open spaces including parks, ecological areas and woodlands; principal new accesses from the A10 and other points of access; associated infrastructure, groundworks and demolition; with all matters reserved except for the first primary junction from the A10. |
| S/1328/17/TC | Middlestead, High Ditch Rd | Remove large fir tree |
- 13/13 Planning application responses from SCDC:
- 14/14 To approve signatories for Nationwide Business Saving account
- 15/15 To review insurance
- 16/16 To receive end of year financial information:
- i. Final quarter and end of year expenditure and income
 - ii. To receive and approve bank reconciliation
- 17/17 To approve Annual Return and confirm the annual governance statement
- 18/18 To consider adoption of telephone box in High Street
- 19/19 To consider further funding to FD800 for firework display
- 20/20 To receive correspondence
- 21/21* To accept notices and matters for the next agenda
- It should be noted that no decisions can lawfully be made under this item. LGA 1972 s12 10(2)(b) states that business must be specified, therefore the Council can not lawfully agree any matter that is not on the agenda.

The next meeting of the Council will be held on Tuesday, 6th June, 2017 at 7.30p.m.